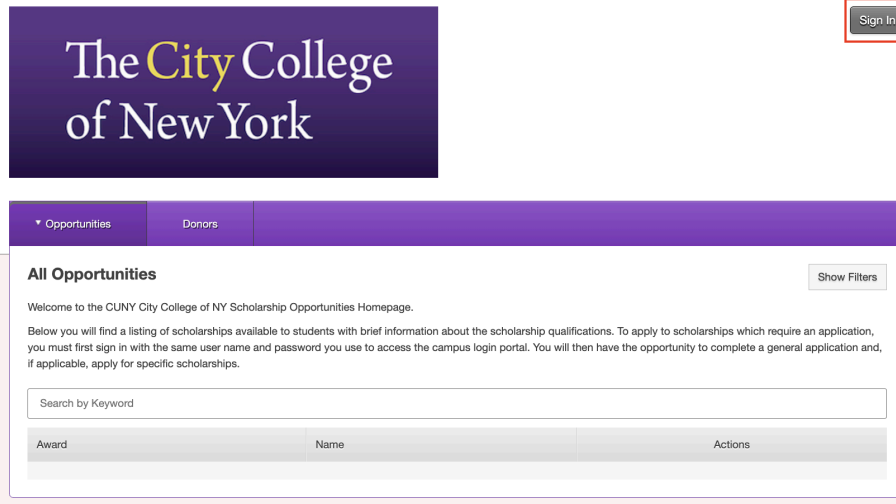


Dear Scholarship Applicant,

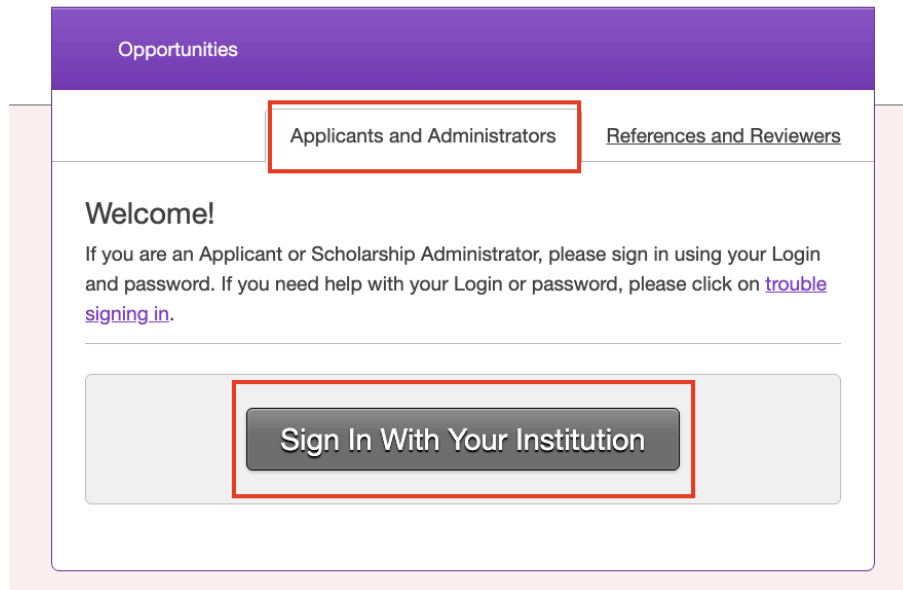
Please follow the following steps to activate your online scholarship account:

[Click here to sign in to Academic Works Online Application System](#)

→ Click on the 'Sign in' button on the upper right hand corner



→ Click on the '**Applicants and Administrators**' tab then on the '**Sign In With Your Institution**' button

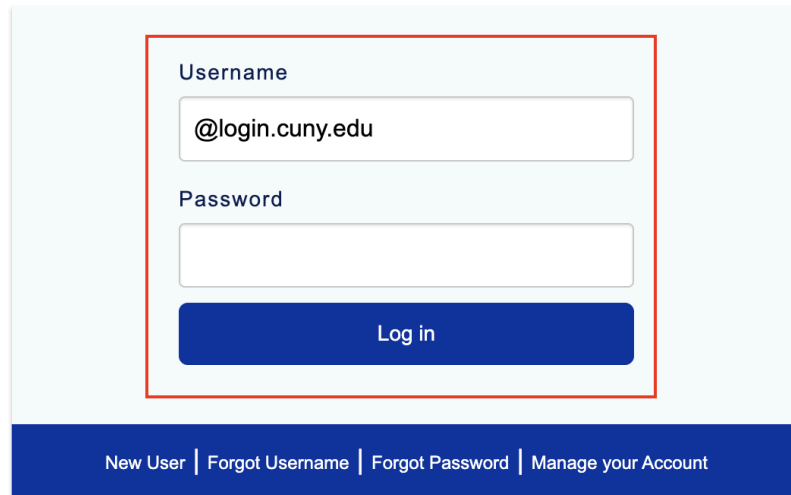


- You will be redirected to the CUNYFirst Login page, where you must enter your CUNYFirst criteria to login

## CUNY Login

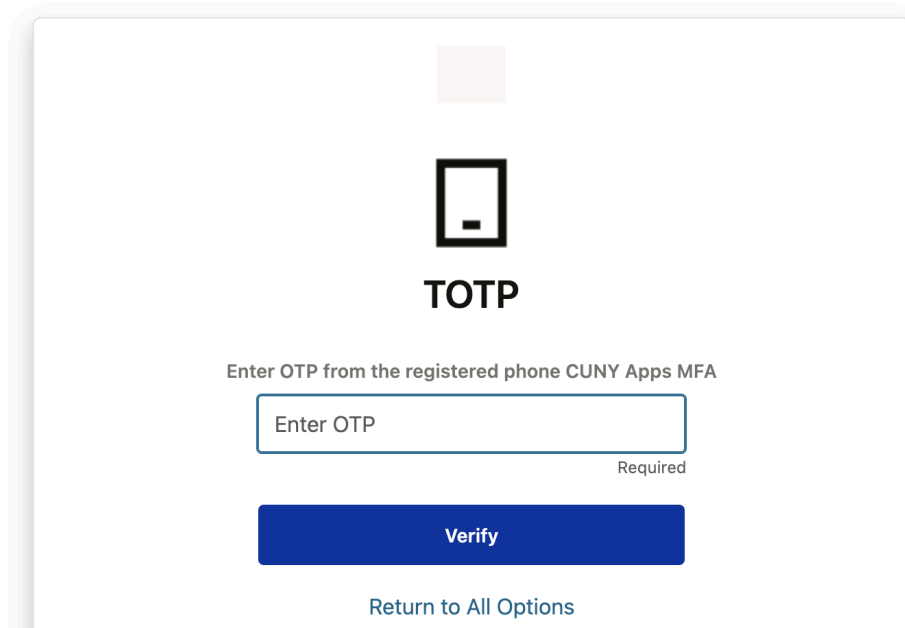
Log in with your [CUNY Login credentials](#)

If you do not have a CUNYfirst account, see the [FAQs](#).



The screenshot shows the CUNY Login page. It features a light blue background with a white login form. The form has two input fields: "Username" with the text "@login.cuny.edu" and "Password". Below the fields is a blue "Log in" button. At the bottom of the page, there is a dark blue footer with white text links: "New User | Forgot Username | Forgot Password | Manage your Account".

- You will then be prompted to use Multi-factor Authentication and must enter the code sent to your mobile through the Microsoft Authenticator App.



The screenshot shows the TOTP verification page. It has a white background with a mobile phone icon at the top. Below the icon, the text "TOTP" is displayed in a large, bold font. Underneath, it says "Enter OTP from the registered phone CUNY Apps MFA". There is a text input field with the placeholder text "Enter OTP" and a "Required" label to its right. Below the input field is a blue "Verify" button. At the bottom of the page, there is a link that says "Return to All Options".

→ Upon successful authentication, your account for the online scholarship application will be **ACTIVATED.**

If you encounter any difficulties, please contact the scholarship application team at [ccnyscholarapp@ccny.cuny.edu](mailto:ccnyscholarapp@ccny.cuny.edu).

Thank you and we wish you the best.

Sincerely,  
Scholarship Application Team  
The City College of New York